



2025-2026 Financial Policies Tuition Agreement

- Forms of Payment:** Cash, Personal Check, Credit Cards, Auto are acceptable forms of payment.
- Due Dates:** Childcare Fees are a weekly payment due the first day of the current week, each week. Preschool and Transitional Kindergarten fees are a monthly payment due by the 10th of the current month. Playgroup fees are due at the time of the service or can be included in your Autopay transactions.
- Overdue Payment Charges:** All payments not made within the above mentioned due dates are subject to a late fee charge of \$10 per week until the outstanding balance is paid in full.
- NSF Check Charges:** A **recovery fee of \$35.00** will be assessed for any check that is returned due to Non Sufficient Funds.
- Registration Fee** each child/family will be assessed a \$50 fee for 1 child or a \$100 fee for 2 or more children. The registration fee is due at the time of registration and is nonrefundable.
- Credits:** Fees will not be waived or refunded for any reason. Credits for center closure will be extended to Child Care students only. No adjustments of fees will be extended to monthly tuition. No credits will be extended for illness or vacation.
- Center Closures:** The list that follows are the only dates the **Center is closed** unless otherwise noted. **Labor Day** (Monday), **Columbus Day** (Monday), **Thanksgiving** (Wednesday, Thursday & Friday), **Christmas Break** (same as Jackson Local Schools), **MLK Day** (Monday), **President's Day** (Monday), **Good Friday, Spring Break** (Follow Jackson Local Schools).
- Late Pickup/Early Drop-Off Fees:** A fee of \$10.00 per hour will be charged for preschool children dropped off more than 15 minutes prior to their scheduled class start time and to children picked up later than their classes scheduled ending time. A fee of \$10.00 per 15 minutes will be charged for each child picked-up after 5:30PM.

Your Monthly Preschool tuition rate of \$ _____ due prior to the 10th of the current month.
 (Payments not made prior to the 10th of the current month will be charged a \$10 fee each week until paid in full)
 (1 month of unpaid tuition may result in the expulsion of your child until the balance is paid in full.)

Your Weekly Child Care tuition rate of \$ _____ due the beginning of every week.
 (Payments not made by the last day each week will be charged a \$10 fee each week until paid in full)
 (2 weeks of unpaid tuition may result in the expulsion of your child until the balance is paid in full.)

Preschool/Child Care registration fee of \$ _____ must be paid prior to acceptance of enrollment paperwork.
 \$50.00 (1 CHILD) \$100.00 (FAMILY) (All registration fees are non-refundable)

Your Weekly Before/After Care tuition rate of \$ _____ due the beginning of every week.
 (Payments not made by the last day each week will be charged a \$10 fee each week until paid in full)
 (2 weeks of unpaid tuition may result in the expulsion of your child until the balance is paid in full.)

Before/After Care registration fee of \$ _____ must be paid prior to acceptance of enrollment paperwork.
 \$25.00 (1 CHILD) \$50.00 (FAMILY) (All registration fees are non-refundable)

The parent/guardian agrees to be responsible for the tuition payment of the agreed upon, scheduled days for the school year. Fees will not be waived or refunded for school days missed due to family vacations, illness, or for any other reason. By signing this enrollment/tuition agreement I understand and I will abide by the above mentioned conditions.

Parent / Guardian Signature _____ Date _____

Parent / Guardian Name (Print) _____